



Change Service Package

Business Internet and Mobile Banking (OCBC Velocity)

Please TYPE your details in BLOCK LETTERS.

VLC CSP_v.24062024

Please select one of the following options:

Single Company Application

OR

Tag to Main Company

Name of Main Company

Part 1: BUSINESS PARTICULAR

Registered Name		Registration No.
Contact Person <i>(authorised to receive communication from us and to communicate your company's information to us.)</i>	Name	Mobile No.
	Email	Office No.

Part 2: SETUP USER PROFILE

Business accounts to be linked: All accounts OR Specific accounts

Account Number	Currency

Debit monthly fee from (MYR CA/CA-I):

Select service package and appoint user(s):

▶ Instructions indicated in this form shall supersede and cancel all previous service configurations prior to the change.

▶ Please provide mobile number and email address for each user to use our OCBC OneToken (digital token). Each user must have a mobile phone to activate OCBC OneToken.

Service Package (select ONE only)

	<input type="checkbox"/> Basic	<input type="checkbox"/> Basic Plus	<input type="checkbox"/> Classic 1	<input type="checkbox"/> Classic 2
For viewing purpose only		SAME user to create and approve transaction. <i>(Sole-proprietor or Single Director Company only)</i>	Require 1 user to approve transaction	Require 2 users to approve transaction jointly
Monthly fee	RM10.00	RM20.00	RM20.00	RM20.00
OCBC OneToken fee	RM40.00	RM40.00	RM40.00	RM40.00

Authorised User(s) (mandatory)						
Name (as in NRIC)			<input checked="" type="checkbox"/> View statement	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Create & Approve transaction <input type="checkbox"/> Book FX	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Create transaction <input checked="" type="checkbox"/> Administrator <input checked="" type="checkbox"/> Approve transaction <input checked="" type="checkbox"/> Book FX	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Create transaction <input checked="" type="checkbox"/> Administrator <input checked="" type="checkbox"/> Approve transaction <input checked="" type="checkbox"/> Book FX
ID Type (mandatory)	NRIC (MyKad only)	Passport (Non-MyKad Holder)				
ID No. (mandatory)						
Mobile (mandatory)	+(country code) - (contact number)					
Email (mandatory)						
Name (as in NRIC)			/	/	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Approve transaction <input checked="" type="checkbox"/> Administrator <input checked="" type="checkbox"/> Create transaction <input checked="" type="checkbox"/> Book FX	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Approve transaction <input checked="" type="checkbox"/> Administrator <input checked="" type="checkbox"/> Create transaction <input checked="" type="checkbox"/> Book FX
ID Type (mandatory)	NRIC (MyKad only)	Passport (Non-MyKad Holder)				
ID No. (mandatory)						
Mobile (mandatory)	+(country code) - (contact number)					
Email (mandatory)						
Name (as in NRIC)			/	/	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Approve transaction <input checked="" type="checkbox"/> Administrator <input checked="" type="checkbox"/> Create transaction <input checked="" type="checkbox"/> Book FX	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Approve transaction <input checked="" type="checkbox"/> Administrator <input checked="" type="checkbox"/> Create transaction <input checked="" type="checkbox"/> Book FX
ID Type (mandatory)	NRIC (MyKad only)	Passport (Non-MyKad Holder)				
ID No. (mandatory)						
Mobile (mandatory)	+(country code) - (contact number)					
Email (mandatory)						
Additional User(s) (optional)						
Name (as in NRIC)			<input checked="" type="checkbox"/> View statement	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Create & Approve transaction <input checked="" type="checkbox"/> Book FX	View statement Create transaction Approve transaction Administrator Book FX	View statement Create transaction Approve transaction Administrator Book FX
ID Type (mandatory)	NRIC (MyKad only)	Passport (Non-MyKad Holder)				
ID No. (mandatory)						
Mobile (mandatory)	+(country code) - (contact number)					
Email (mandatory)						
Name (as in NRIC)			<input checked="" type="checkbox"/> View statement	<input checked="" type="checkbox"/> View statement <input checked="" type="checkbox"/> Create & Approve transaction <input checked="" type="checkbox"/> Book FX	View statement Create transaction Approve transaction Administrator Book FX	View statement Create transaction Approve transaction Administrator Book FX
ID Type (mandatory)	NRIC (MyKad only)	Passport (Non-MyKad Holder)				
ID No. (mandatory)						
Mobile (mandatory)	+(country code) - (contact number)					
Email (mandatory)						

Premium package

- For customized authorisation controls
- Monthly fee of **RM50.00** and OCBC OneToken fee of RM40.00 each (first token free)
- Submit this application form with the completed OCBC Velocity Multi Profile Form (refer to Sales Representative for assistance) to your nearest OCBC branch

What you need to bring:**For All OCBC Velocity Authorisers (Basic Plus, Classic & Premium Service Packages)**

- Certified true copies of NRIC / Passport
- Certified true copies for the proof of residential address e.g. NRIC, utility bill, bank/credit card/insurance/Takaful statement or extract from company search

(Any utility bill within the last 3 months of date of application)


(The person certifying cannot certify his/her own documents)

Certification of the copies of identification documents for natural persons and legal entities are performed by:

1. Sighting the original by OCBC staff;
2. Independent parties as follow:-
 - a law firm, which is on the panel of lawyers of an OCBC Entity or of the OCBC Group, or a law firm comparable to these law firms;
 - a reputable firm of accountants or auditors;
 - a notary public, an independent lawyer or independent certified public or professional accountant;
 - an embassy, consulate or high commission of the country that issued the official identification document;
 - a member of the judiciary, a senior civil servant or serving police in a jurisdiction that is a FATF member, or a comparable jurisdiction;
 - a Chartered Secretary of the Institute of Chartered Secretaries and Administrators (ICSA) **Note: In house company secretary is not acceptable**

Part 3: AGREEMENT

Note: All references to "I/we" below shall mean the Registered Name stated in Part 1 and Main Company (if applicable).

Please tick only one box, whichever is applicable: 

- As the Bank customer, I/we allow my/our name(s) and contact details (excluding my/our account information) to be disclosed within the OCBC Group to offer OCBC Group and third party products/services distributed by OCBC Group.
- As a customer of the Bank, I/we do not allow my/our name(s) and contact details to be disclosed within the OCBC Group to offer OCBC Group and third party products/ services not distributed by the Bank.

By signing this application, I/we hereby:-

- Subscribe for the Services set out in this application form and agree that the Bank may reject the application or any one of them without assigning any reason. I/We confirm that the information given in support of this application is true and accurate.
- Represent and warrant that I/we have obtained consent from my/our directors, shareholders, managers, partners, office bearers, offices, etc. to disclose their personal data to the Bank in connection with the application for this service and for the Bank to process their personal data in accordance with the Bank's Privacy policy posted at the Bank's official website at www.ocbc.com.my.
- Irrevocably consent to and authorise the Bank, and I/we further represent and warrant that I/we have obtained consent from my/our directors, shareholders, managers, partners, office bearers, offices, etc. for the Bank to conduct credit check and verify information given to the Bank, with any party (including without limitation with any Credit Reporting Agencies "CRAs") and consent to the CRAs with whom the Bank conduct credit checks to disclose its credit report/information to the Bank for the purpose of this application and for the Bank's risk management and review. The Bank is hereby authorised but is under no obligation to convey our consent and the purpose of such disclosure to the relevant CRAs.
- Represent and warrant that the person(s) appointed as the Authorised User(s) above and/or in other letter(s) of instruction is/are authorised to perform and effect the services selected by me/us at any time and from time to time for and on my/our behalf in relation to the abovementioned account(s). I/We confirm that the abovementioned Authorised User(s) has/have sufficient authority and effect all transactions of such services for and on my/our behalf and all such transactions shall be binding and conclusive on me/us.
- Agree to abide and be bound by the Accounts and Services - Main Terms and Conditions, Transaction Banking Services terms and conditions, and Terms and Conditions for Spot FX contract and Currency Option (available at all the Bank branches and at www.ocbc.com.my) which I/we have read and any amendments, supplements and additions thereto as may from time to time be made. The Bank shall be entitled to rely upon and act on the instructions of the Authorised Signatory(ies), the Authorised Person(s) and the Authorised User(s) until the Bank has actual notice of any changes in such authorisation and has had reasonable time to implement such changes.

- Agree to the use of the same Organisation ID issued to the Main Company in relation to the abovementioned account(s) and consent to the disclosure by the Bank and its employees of the Organisation ID, corporate data, account details and such other relevant information to the companies stated in this application form.
- Acknowledge and agree that if I/we appoint the same person(s) to be the Authorised User(s) for the Applicant and Main Company, such Authorized User(s) will have access to the Main Company and the Applicant’s account details, corporate data and other information and I/we consent to the disclosure of my/our account details, corporate data and other information to each other. The Authorised User(s) will be able to perform and effect the services selected by me/us at any time and from time to time for and on my/our behalf in relation to the abovementioned account(s).
- Acknowledge and consent to the disclosure of my/our bank accounts details, our corporate data and such other relevant information to any third party entities that are currently sharing, or in the future might share the same Organisation ID for the Services set out in this application form.
- Appoint the Main Company to manage and maintain the abovementioned account(s) and execute all relevant documents on my/our behalf for such purpose.
- Authorise the Main Company to execute all the relevant documents to obtain or use any services selected by me/us at any time and from time to time in relation to the abovementioned account(s), with such modifications and amendments as the Main Company may see fit.
- Agree that fees and charges imposed by the Bank for the services selected by me/us at any time and from time to time shall be solely borne by the Main Company.
- I/We undertake and hereby irrevocably agree to indemnify the Bank and hold the Bank harmless from and against any losses, damages and expenses whatsoever, legal or otherwise (including but not limited to all legal fees and costs incurred and including any service tax payable) or howsoever arising which the Bank may sustain, suffer or incur as a consequence of or arising from complying with my/our requests or instructions to tag this account to the Main Company account.

Risk Disclosure Statement in Connection with Single Control

In the case of dual access or control ("Dual Control"), two or more people are required to be actively involved in order to complete a transaction. This involves having a person responsible for initiating or creating a transaction and another individual of higher authority to approve the transaction in the system. In the case of single access or control ("Single Control") only one person is required to complete a transaction. For all transactions initiated through OCBC Velocity, the system defaults to have Dual Control in place as account fraud and identity theft are frequently the result of Single Control.

The booking of foreign exchange (FX) transactions on OCBC Velocity is by Single Control. The Customer must not initiate any FX transactions on OCBC Velocity if Single Control is not compatible with Customer's risk management requirements. FX transactions are subjected to exchange rate fluctuations which may potentially result in losses to the Customer.

Declaration by Customer: : I/We fully understand and acknowledge the characteristics and risks of having Single Control, which carries risk of compromise when compared with the benefit of Dual Control scheme, which provides an extra layer of security. I/We hereby authorise OCBC Bank to proceed with Single Control setup in OCBC Velocity. I/We shall assume and be responsible for the risks inherent in Single Control scheme. I/We undertake to indemnify and hold the Bank fully indemnified from and against any loss, costs (including solicitor and client costs on a full indemnity basis), charges, damages, claims, demands, actions, proceedings and all other liabilities of whatever nature and howsoever incurred or suffered by me/us or the Bank as a result of the Bank agreeing to act on my/our said authorisation. I/We also understand and agree that the Bank may modify the Terms and Conditions Governing Transaction Banking including the Internet Business Banking Services, or terminate the provision of Single Control scheme by notice to me/us at any time

Authorised by:

REGISTERED NAME OF BUSINESS:

Signature [Authorised Person]	Signature [Authorised Person]	Signature [Authorised Person]
Name <i>(as in NRIC)</i>	Name <i>(as in NRIC)</i>	Name <i>(as in NRIC)</i>
Date	Date	Date

MAIN COMPANY NAME:

Signature [Authorised Person]	Signature [Authorised Person]	Signature [Authorised Person]
Name <i>(as in NRIC)</i>	Name <i>(as in NRIC)</i>	Name <i>(as in NRIC)</i>
Date	Date	Date

Important Note:

- Complete and return this form to your nearest OCBC branch. We will process your application within 10 business days after receiving the completed form.
- Users will receive a welcome email notification containing his/her initial login credentials.
- If you do not receive the welcome email notification after 10 business days, please email us at bbcsc@ocbc.com

- FOR BANK USE ONLY -

Attended by / date 	Remarks 	Signature verified by / date
Checked by / date 		Standard Board Resolution <input type="checkbox"/> Yes <input type="checkbox"/> No
CIF No. 		WFI Scanning Guide ▶ Simple - Basic / Basic Plus / Classic 1 / Classic 2 ▶ Complex - Premium